

2017 Board Resolutions

January 12, 2017 Board meeting

17-1 Larry Helm moved to approve the Shellfish Cost-share application from the Lummi Nation and submit to the Washington State Conservation Commission for funding consideration. Theresa Sygitowicz seconded the motion. The motion passed.

17-2 Larry Davis moved to approve the consent agenda: authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Dan Heeringa seconded the motion. The motion passed.

The following voucher/warrants are approved for payment:

Dec 2016 - balance					
Voucher (check) numbers	24370	through	24376	and totaling	51,974.58
Payroll check numbers:	24377	through	24401	and totaling	40,858.26
January 2017					
Voucher (check) numbers	24402	through	24422	and totaling	36,714.34
Payroll check numbers:	24423	through	24440	and totaling	38,947.14

17-3 Dan Heeringa moved to approve the Dairy Nutrient Management Plan for Windy Willow Farm (Bill and Jackie DeGroot). Larry Davis seconded the motion. The motion passed.

17-4 Theresa Sygitowicz moved to ratify the CREP maintenance contracts provided by Emily Hirsch for: Eric and Pamela Davis; and Chris and Neil McLeod. Larry Davis seconded the motion. The motion passed unanimously.

17-5 Larry Davis moved to approve the Long Range Program document. Larry Helm seconded the motion. The motion passed.

17-6 Larry Helm move to approve the compensation adjustment for Andrew Phay effective January 1, 2017. Larry Davis seconded the motion. The motion passed.

17-7 Joe Heller moved to approve the compensation adjustment for Frank Corey effective January 1, 2017. Theresa Sygitowicz seconded the motion. The motion passed.

17-8 Joe Heller moved to approve the letter of support for the Washington Woodland Cooperative's Wood Innovations Program grant application. Larry Helm seconded the motion. The motion passed.

17-9 Theresa Sygitowicz moved to appoint Larry Helm as the Whatcom Conservation District representative on the PUD #1's Drought Contingency Task Force. Joe Heller seconded the motion. The motion passed.

17-10 Larry Helm moved that for future appointments the Board member with seniority have the weighted position for an appointment. Joe Heller seconded the motion. The motion passed.

- 17-11 Joe Heller moved to appoint Larry Davis as the Whatcom Conservation District designated Ag Advisory Committee representative and write a letter of support for Theresa Sygitowicz to be a Citizen's Representative. Dan Heeringa seconded the motion. The motion passed.**

February 16, 2017 Board meeting

- 17-12 Larry Davis moved to approve the consent agenda: minutes of the January 2017 Board meeting as mailed, the financial report and authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Larry Helm seconded the motion. The motion passed.**

The following voucher/warrants are approved for payment:

Jan 2017 - balance					
Voucher (check) numbers	24441	through	24481	and totaling	21,072.61
Payroll check numbers:	24482	through	24502	and totaling	45,379.98
February 2017					
Voucher (check) numbers	24503	through	24524	and totaling	72,378.98
Payroll check numbers:	24525	through	24544	and totaling	43,860.96

- 17-13 Larry Davis moved to ratify the CREP maintenance contract for Parmveer and Simran Brar. Larry Helm seconded the motion. The motion passed unanimously.**
- 17-14 Theresa Sygitowicz moved to approve the Contract for Services between Whatcom County Flood Control Zone District and Whatcom Conservation District for Coordination of Flood Projects in the amount of \$20,000. Larry Davis seconded the motion. The motion passed.**
- 17-15 Larry Helm moved to approve the signing of the Final Contract with DOH for \$125,000 to support existing District staff to fulfill the scope of work included in the contract to support deploying the ZAPS LiquID monitoring stations in the Nooksack watershed. Joe Heller seconded the motion. The motion passed.**
- 17-16 Larry Helm moved to authorize purchase of two certified vehicles not to exceed \$30,000. Larry Davis seconded the motion. The motion passed. (4 ayes – 1 nay)**

March 9, 2017 Board meeting

- 17-17 Larry Davis moved to approve the consent agenda: the financial report and authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Larry Helm seconded the motion. The motion passed.**

The following voucher/warrants are approved for payment:

Feb 2017 - balance					
Voucher (check) numbers	24545	through	24557	and totaling	5,327.71
Payroll check numbers:	24558	through	24577	and totaling	32,835.77
March 2017					

Payroll taxes	EFT				10,404.99
Voucher (check) numbers	24578	through	24599	and totaling	35,805.86
Payroll check numbers:	24600	through	24619	and totaling	45,425.93

17-18 Joe Heller moved to approve the CPAL Moderate Intensity Farm plan for Townline Growers Inc (Jagtar Alamwala). Larry Helm seconded the motion. The motion passed.

17-19 Larry Helm moved to ratify the CREP maintenance contracts provided by Emily Hirsch for: Spencer and Stacey Beier; and Hanna Zolkiewicz. Larry Davis seconded the motion. The motion passed unanimously.

April 13, 2017 Board meeting

17-20 Theresa Sygitowicz moved to approve the consent agenda: the financial report and authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Larry Davis seconded the motion. The motion passed.

The following voucher/warrants are approved for payment:

March 2017 - balance

Voucher (check) numbers	24620	through	24661	and totaling	45,772.29
Payroll check numbers:	24662	through	24682	and totaling	46,182.69
Voucher (check) number	24683			and totaling	693.44
April 2017					
Voucher (check) numbers	24684	through	24720	and totaling	61,194.62
Payroll check numbers:	24721	through	24741	and totaling	44,881.00

17-21 Larry Helm moved to approve collaborating with Puget Sound Energy to provide energy efficiency opportunities to landowners, authorizing Aneka Sweeney, Education Coordinator, to co-brand materials and coordinate outreach events, including the Run with the Chums event. Larry Davis seconded the motion. The motion passed.

17-22 Larry Davis moved to approve the grant addendums for Center for Technical Development (CTD) for \$50,000 and Washington Association of District Employees (WADE) for \$20,000. Larry Helm seconded the motion. The motion passed.

17-23 Theresa Sygitowicz moved that the Whatcom Conservation District not send a letter of support for the grant proposal. Larry Helm seconded the motion. The motion passed. (3 ayes and 1 nay)

17-24 Larry Helm moved to approve renewal of MRSC Model Small Public Works, Consultant and Vendor Rosters contract for the \$120 annual fee. Theresa Sygitowicz seconded the motion. The motion passed.

17-25 Larry Helm moved to approve Public Use of the WCD EV Charger and direct staff to list the facility on the PlugShare App. Larry Davis seconded the motion. The motion passed. (3 ayes – 1 nay).

- 17-26 Theresa Sygitowicz moved to not approve the proposed authorization for grant signatures. Larry Helm seconded the motion. The motion failed due to lack of majority. (2 ayes – 2 nays)
- 17-27 Larry Helm moved to recommend Joe Heller for the Appointed Position on the Board to the Washington State Conservation Commission. Theresa Sygitowicz seconded the motion. The motion passed. (3 ayes – 1 nay)
- 17-28 Larry Helm moved to approve the current version of the Employee Personnel Manual as it is written. Dan Heeringa seconded the motion. The motion passed.
- 17-29 Larry Helm moved to send Kristin Haider and Corina Cheever to NRCS boot camp for training. Theresa Sygitowicz seconded the motion. The motion passed.
- 17-30 Theresa Sygitowicz moved to approve renewing the NACD Dues of \$710 for 2017. Larry Davis seconded the motion. The motion passed.
- 17-31 Theresa Sygitowicz moved to give an award for service on the Plant Sale to Brandi Hutton, Frank Corey and Emily Hirsch. Larry Davis seconded the motion. The motion passed.

April 18, 2017 Special meeting

- 17-32 Larry Davis moved to approve and sign the Manure Technical Assistance contract K2132 with the Department of Agriculture in the amount of \$114,664.46. Larry Helm seconded the motion. The motion passed.

May 11, 2017 Board meeting

- 17-33 Larry Davis moved to approve the consent agenda: the financial report and authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Joe Heller seconded the motion. The motion passed.

The following voucher/warrants are approved for payment:

April 2017 - balance					
Voucher (check) numbers	24742	through	24758	and totaling	38,311.75
Payroll check numbers:	24759	through	24778	and totaling	44,634.16
Voucher (check) numbers	24779	through	24780	and totaling	78,321.82
May 2017					
Payroll check numbers:	24781	through	24801	and totaling	46,824.35
Voucher (check) numbers	24802	through	24825	and totaling	54,205.91

- 17-34 Larry Helm moved to approve the cultural resource survey contract for a CREP Project for approximately \$2,500. Joe Heller seconded the motion. The motion passed.
- 17-35 Joe Heller moved to approve the ZAPS agreements with the City of Lynden and Lynden Christian School. Theresa Sygitowicz seconded the motion. The motion passed.

- 17-36 Joe Heller moved to authorize the Board Chair to sign the Tenmile NWQI Pilot Assessment agreement as long as it is in line with the proposal reviewed. If issues arise, a special meeting will be called to review significant changes. Larry Davis seconded the motion. The motion passed.
- 17-37 Larry Helm moved to have a letter written to the Director of the Department of Ecology seeking some solution for the wastewater treatment plant failure that reflects the impacts to the environment that we are trying to improve. Theresa Sygitowicz seconded the motion. The motion passed.
- 17-38 Larry Helm moved to approve and sign the agreement for the PIC Technical Assistance bridge funds in the amount of \$10,000. Larry Davis seconded the motion. The motion passed.

June 8, 2017 Board meeting

- 17-39 Larry Helm moved to approve the consent agenda: the financial report, authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report, and approve the step increase for Katie Pencke to Band C1 Step 3. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Larry Davis seconded the motion. The motion passed.

The following voucher/warrants are approved for payment:

May 2017 - balance					
Voucher (check) numbers	24826	through	24858	and totaling	28,429.40
Payroll check numbers:	24859	through	24879	and totaling	47,384.46
June 2017					
Voucher (check) numbers	24880	through	24898	and totaling	45,457.48
Payroll check numbers:	24899	through	24919	and totaling	47,084.03

Chair –

- 17-40 Theresa Sygitowicz nominated Larry Helm as Chair. Joe Heller seconded the nomination. There were no further nominations. The vote was unanimous.

Vice-Chair –

- 17-41 Joe Heller nominated Larry Davis as Vice-Chair. Larry Helm seconded the nomination. There were no further nominations for Vice-Chair. The vote was unanimous.

Secretary/Treasurer –

- 17-42 Larry Davis nominated Joe Heller as Secretary/Treasurer. Larry Helm seconded the nomination. There were no further nominations for Secretary/Treasurer. The vote was unanimous.

- 17-43 Larry Helm moved to set the Board meeting on the second Thursday of the month at 1:00 p.m. to approximately 3:30. Theresa Sygitowicz seconded the motion. The motion passed.

- 17-44 Theresa Sygitowicz moved to form a committee to look at potential compensation increases and the full ramifications for those employees at the top tier of the current pay scale. Larry Helm seconded the motion. The motion passed.
- 17-45 Larry Helm moved to ratify the CREP maintenance contracts for: Jeremy and Summer Cushman, Bruce and Linda Bryan, and Dacosta Trust. Joe Heller seconded the motion. The motion passed unanimously.
- 17-46 Larry Helm moved to approve and sign the Washington State Conservation Commission Master Contract #18-04 for FY18 and FY19. Joe Heller seconded the motion. The motion passed.
- 17-47 Joe Heller moved to approve and sign the Inter-local Agreement between San Juan Islands, Skagit, Whatcom and Whidbey Island Conservation Districts for sharing the Cluster Engineer, effective July 1, 2017 through June 30, 2018. Larry Helm seconded the motion. The motion passed.
- 17-48 Joe Heller moved to approve Amendment No. 1 with the Whatcom County Flood Control Zone District to extend the Lake Whatcom HIP partnership through December 31, 2018 providing an additional \$221,794 to the project budget and authorize the Board Chair to sign on behalf of the District. Larry Davis seconded the motion. The motion passed. (3 yea, 2 nay).
- 17-49 Larry Davis moved to approve 2017-2019 Sub-recipient Agreement to Pollution Identification and Correction and authorize the Board Chair to sign on behalf of the District for \$353,366. Joe Heller seconded the motion. The motion passed. (one abstention)
- 17-50 Theresa Sygitowicz moved to approve the Annual Plan of Work as amended. Larry Davis seconded the motion. The motion passed.
- 17-51 Larry Helm moved to cover one month of staff expenses working out of savings. Theresa Sygitowicz seconded the motion. The motion passed.
- 17-52 Larry Davis moved to authorize George Boggs to develop a Rates and Charge Program. Larry Helm seconded the motion. The motion Passed.

July 13, 2017 Board meeting

- 17-53 Larry Davis moved to approve the consent agenda: the financial report, authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report, and approve the step increase for Scarlett Graham to Band C1 Step and Aneka Sweeney to Band C2 Step 7. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Larry Helm seconded the motion. The motion passed.

The following voucher/warrants are approved for payment:

June 2017 - balance					
Voucher (check) numbers	24920	through	24937	and totaling	42,494.84
Payroll check numbers:	24938	through	24962	and totaling	62,888.49
July 2017					
Voucher (check) numbers	24963	through	24982	and totaling	44,225.36

Payroll check numbers:	<u>24983</u>	through	<u>25001</u>	and totaling	<u>29,127.18</u>
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- 17-54 Theresa Sygitowicz moved to approve and have the District Chair sign the Assignment of Payment form and agreement for the three Edge of Field projects. Larry Davis seconded the motion. The motion passed.**
- 17-55 Larry Helm moved to approve the Critical Areas Ordinance Conservation Farm Plan for Baldev and Aman Sangha. Larry Davis seconded the motion. The motion passed.**
- 17-56 Larry Helm moved to approve and sign the TSP Task Order/WSCC Conservation Commission grant for Engineering and Riparian Habitat work. Larry Davis seconded the motion. The motion passed.**

August 10, 2017 Board meeting

- 17-57 Theresa Sygitowicz moved to approve the consent agenda: minutes of the Board meeting as mailed, the financial report and authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Larry Davis seconded the motion. The motion passed.**

The following voucher/warrants are approved for payment:

July 2017 - balance

Voucher (check) numbers	<u>25002</u>	through	<u>25054</u>	and totaling	<u>95,923.46</u>
Payroll check numbers:	<u>25055</u>	through	<u>25072</u>	and totaling	<u>43,504.07</u>
Voucher (check) numbers	<u>21232863-EFT</u>			and totaling	<u>103.37</u>

August 2017

Voucher (check) numbers	<u>25075</u>	through	<u>25175</u>	and totaling	<u>298,681.47</u>
Payroll check numbers:	<u>25176</u>	through	<u>25196</u>	and totaling	<u>45,555.83</u>

- 17-58 Larry Helm moved to approve the Scopes of Work for the CREP TA and Cost-share; Implementation; and Livestock TA grants. Joe Heller seconded the motion. The motion passed.**
- 17-59 Larry Helm moved to authorize a \$12,500 Basic Allocation from the WSCC Implementation Grant for FY18. Joe Heller seconded the motion. The motion passed.**
- 17-60 Joe Heller move to approve Resolution 17-01 FY18-19 Whatcom Conservation District WSCC Cost-share Policy as is with no change from the prior biennium. Theresa Sygitowicz seconded the motion. The motion passed.**
- 17-61 Joe Heller moved to approve funding \$200 for the table at the NW Washington Fair. Larry Helm seconded the motion. The motion passed.**

September 20, 2017 Board meeting

- 17-62 Larry Davis moved to approve the consent agenda: minutes of the May 11, 2017 Board meeting as mailed, the financial report and authorize payment of District invoices and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Theresa Sygitowicz seconded the motion. The motion passed.**

The following voucher/warrants are approved for payment:

August 2017 - balance

Voucher (check) numbers	25197	through	25206	and totaling	11,744.47
Payroll check numbers:	25207	through	25226	and totaling	44,367.97
Voucher (check) numbers	25227	through	25229	and totaling	13,930.84
September 2017					
EFT number	982017			and totaling	13,051.16
Payroll check numbers:	25230	through	25249	and totaling	44,073.92
Voucher (check) numbers	25250		25275		55,539.49

- 17-63 Joe Heller moved to ratify the CREP maintenance contracts provided by Wayne Chaudiere for: Phillip Davidson; Kevin Elenbaas; William & Sarah Klein; and Gerald & Arlene Watts. Larry Helm seconded the motion. The motion passed unanimously.**
- 17-64 Larry Davis moved to approve and sign the Inter-local Agreements with Clallam, Okanogan and Walla Walla Conservation Districts and authorize the District Chair to execute standard-form interlocal agreements with other Conservation Districts as they arise, so long as the interlocal agreements do not deviate in any material way. Larry Helm seconded the motion. The motion passed.**
- 17-65 Joe Heller moved to approve and sign the ZAPS License agreements with the cooperators. Theresa Sygitowicz seconded the motion. The motion passed.**
- 17-66 Larry Davis moved to approve the selection of the consultant, Applied Research Northwest, and authorize the Chair to execute the contract for up to \$5,000. Joe Heller seconded the motion. The motion passed.**
- 17-67 Theresa Sygitowicz moved to table the topic of supporting the Washington Woodlands Cop until next Board meeting pending feedback from Joe Heller. Larry Davis seconded the motion. The motion passed.**
- 17-68 Larry Davis moved to approve submission to Whatcom County Council of the WCD Firewise Program Assistance Funding Proposal with the two levels of service. The Conservation District's priority of service would be Task 2. Joe Heller seconded the motion. The motion passed.**
- 17-69 Theresa Sygitowicz moved to approve and sign the lawn care contract with Mt Baker Landscaping for \$335.77 per month. Larry Davis seconded the motion. The motion passed.**
- 17-70 Theresa Sygitowicz moved that the Whatcom Conservation District open new bank accounts at Peoples Bank and obtain a line of credit in the amount of \$150,000.00, moving existing District funds from Bank of America. As per the existing bank accounts, all Supervisors and Executive Director are authorized signers on all bank accounts. Larry Davis seconded the motion. The motion passed.**
- 17-71 Theresa Sygitowicz moved to approve the Broadening Stakeholder Participation resolution as amended and present it at the NW Area meeting in Friday Harbor. Larry Davis seconded the motion. The motion passed.**

September 28, 2017 Special Meeting.

- 17-72** Larry Davis moved that the Board work toward aligning the District pay scale to the GS table (more grades and steps), with perhaps employees paying some portion of their medical premium (being more reflective of industry standards) with the intention of not having any harm to current salary status. Larry Helm seconded the motion. The motion passed.
- 17-73** Larry Helm moved to have an employee meeting on this subject before the November Board meeting. Theresa Sygitowicz seconded the motion. The motion passed.
- 17-74** Larry Davis moved to approve the Performance Reviews for Chris Clark and George Boggs and salary adjustment consistent with the recommendations coming out of executive session. Larry Helm seconded the motion. The motion passed.

October 11, 2017 Board meeting

- 17-75** Theresa Sygitowicz moved to approve the consent agenda: minutes of the June 8, 2017 Board meeting as mailed, the financial report, authorize payment of District invoices, and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Joe Heller seconded the motion. The motion passed. (One abstained from vote.)

The following voucher/warrants are approved for payment:

Sept 2017 - balance					
Voucher (check) numbers	25276	through	25282	and totaling	9,295.45
Payroll check numbers:	25283	through	25303	and totaling	45,239.61
Voucher (check) number	25304			and totaling	150.00
October 2017					
Payroll check numbers:	25305	through	25325	and totaling	44,210.04
Voucher (check) numbers	25326	through	25348	and totaling	44,027.86

- 17-76** Joe Heller moved that the Whatcom Conservation District support the work of the Washington Woodlands Co-op, but not become an associate member. Theresa Sygitowicz seconded the motion. The motion passed.
- 17-77** Theresa Sygitowicz moved to approve the scope of work grant addendum for the CTD in the amount of \$150,000 as outlined. Larry Davis seconded the motion. The motion passed.
- 17-78** Joe Heller moved authorization to access the line of credit to access funds used for the purchase of Edge of Field project equipment to be signed by Chair and/or Exec Director. Theresa Sygitowicz seconded the motion. The motion passed.

November 9, 2017 Board meeting

17-79 Larry Davis moved to surplus the Toyota Previa. Larry Helm seconded the motion. The motion passed.

17-80 Larry Davis moved to approve the consent agenda: minutes of the July 13, 2017 and September 20, 2017 Board meeting and September 28, 2017 Special meeting as mailed, the financial report, authorize payment of District invoices, and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Larry Helm seconded the motion. The motion passed.

The following voucher/warrants are approved for payment:

Oct 2017 - balance					
Voucher (check) numbers	25348	through	25381	and totaling	117,951.29
Payroll check numbers:	25382	through	25403	and totaling	43465.59
November 2017					
Voucher (check) numbers	25404	through	25417	and totaling	23,628.31
Payroll check numbers:	25418	through	25439	and totaling	44,099.56

17-81 Larry Davis moved to ratify the CREP maintenance contracts provided by staff for: RJ Blok Holdings LLC (Roger Blok); Jamie & Nicole Huson; and Jon Paulson. Larry Helm seconded the motion. The motion passed unanimously.

17-82 Larry Davis moved to approve the CPAL Moderate Intensity Farm plan for Tarlochan Buttar. Larry Helm seconded the motion. The motion passed.

17-83 Theresa Sygitowicz moved to adopt the election resolution as follows:

- The poll site election will be held at the District office, 6975 Hannegan Road, Lynden, WA
- The election will be on Tuesday, March 13, 2018
- Polls will be open from 9:00 am to 6:00 pm
- Board selected Dawn Bekenyi as Election Supervisor
- Additionally, the District will have a mail-in election with ballot distribution by request.
- Candidate filing deadline is January 19, 2018 at 4:00 pm
- The last day to request an absentee ballot is February 7, 2018 at 4:00 pm
- The District chose to publish all further election notices on-line only on the District's website.

Larry Davis seconded the motion. The motion passed.

17-84 Larry Davis moved to continue with the current compensation package that the District has in place (100% benefits), if the law changes to more than the proposed current increase of 5.4%, then the Board would like to renegotiate the coverage terms. Larry Helm seconded the motion. The motion passed.

17-85 Larry Davis moved to approve the Farmers for Clean Water Signage Program. Larry Helm seconded the motion. The motion passed.

17-86 Theresa Sygitowicz moved to authorize Frank Corey to sign vouchers and travel forms for the granting agencies until March 1, 2018. Larry Davis seconded the motion. The motion passed.

17-87 Theresa Sygitowicz moved to approve the Resolution 17-2 Establishing Line of Credit for \$150,000 with Peoples Bank. Larry Davis seconded the motion. The motion passed.

December 21, 2017 Board meeting

17-88 Larry Davis moved to approve the consent agenda: minutes of the August 10 and October 11, 2017 Board meeting as mailed, the financial report, authorize payment of District invoices, and incurred expenses (below), as listed in the Accounts Payable Report. The Board further authorizes the payment of District expenses incurred subject to their review and approval at the next Board meeting. Larry Helm seconded the motion. The motion passed.

The following voucher/warrants are approved for payment:

Nov 2017 - balance					
Voucher (check) numbers	25440	through	25457	and totaling	14,545.74
Payroll check numbers:	25458	through	25479	and totaling	44,142.20
December 2017					
Transfer funds from BOA to Peoples Bank	25480			totaling	300,827.61
Voucher (check) numbers	25489	through	25492	and totaling	20,891.87
Payroll check numbers:	25493	through	25512	and totaling	41,454.40
Voucher (check) numbers	25513	through	25543	and totaling	63,398.45

17-89 Larry Davis moved to pay the NACD dues in the amount of \$250. Larry Helm seconded the motion. The motion passed.

17-90 Larry Davis moved to approve and certify the Dairy Nutrient Management Plan for Cedar Park Dairy (Scott & Greg Smit). Larry Helm seconded the motion. The motion passed.

17-91 Larry Davis moved to certify the Dairy Nutrient Management Plan for Jay & Larry VanMiddendorp. Larry Helm seconded the motion. The motion passed.

17-92 Larry Davis moved to approve the CPAL Moderate Intensity Farm plan for David Van't Zet. Theresa Sygitowicz seconded the motion. The motion passed.

17-93 Theresa Sygitowicz moved to approve the Interlocal Agreement with City of Lynden and authorize the Board Chair to sign on behalf of the Whatcom Conservation District for the provision of professional services necessary to implement the Stormwater Education and outreach program for 2018. Larry Davis seconded the motion. The motion passed.

17-94 Theresa Sygitowicz moved to approve the 2018 Interlocal Agreement for Pollution Identification and Correction and authorize the Board Chair to sign on behalf of the Whatcom Conservation District. Larry Davis seconded the motion. The motion passed.

17-95 Theresa Sygitowicz moved to dissolve the petty cash account, reconcile, and deposit any funds remaining into the District's checking account. Larry Davis seconded the motion. The motion passed.

- 17-96 Theresa Sygitowicz moved to approve a resolution to establish a succession policy for the District Manager position in case of emergencies. Larry Davis seconded the motion. The motion passed.**
- 17-97 Theresa Sygitowicz moved to have staff send a press release regarding the shellfish reclassification and the Whatcom Conservation District's role to the papers. Larry Davis seconded the motion. The motion passed.**